

# Accounting exams grade 11 2013 Study Guide

Accounting Exams Grade 11 2013: A Comprehensive Guide for Students and Educators

**Accounting exams grade 11 2013** remain a significant milestone for students pursuing their accounting studies in the South African education system. These exams serve as a critical assessment of learners' understanding of fundamental accounting principles, concepts, and practical skills. For students who attempted the 2013 exams or are preparing for similar assessments, understanding the structure, content, and key areas of focus is essential for success. This article provides an in-depth overview of the 2013 accounting exams for grade 11, including exam structure, common topics, tips for preparation, and resources to enhance learning.

## Overview of the 2013 Grade 11 Accounting Exams

The 2013 grade 11 accounting exams were designed to evaluate learners' grasp of core accounting concepts, their ability to apply principles in practical scenarios, and their proficiency in financial calculations. The exam typically covers topics such as basic bookkeeping, adjustments, trial balances, financial statements, and the effects of transactions on financial position.

### Exam Structure

The 2013 accounting exam for grade 11 students was structured into two main sections:

- Section A: Theory and Short Questions
  - Consisted of multiple-choice questions, fill-in-the-blanks, and short-answer questions.
  - Focused on testing conceptual understanding and knowledge recall.
- Section B: Practical and Application-Based Questions
  - Required students to prepare financial statements, journal entries, and calculations.
  - Assessed practical skills and ability to analyze accounting information.

### Duration and Marking

- The total duration was usually 3 hours.
- Total marks allocated ranged from 100 to 150, with a balanced emphasis on theory and practical components.

- Clear marking guidelines ensured consistency in grading.

## Key Topics Covered in the 2013 Accounting Exams

Understanding the core topics tested in the 2013 exams is vital for effective preparation. Here are the main areas:

- Basic Bookkeeping and Recording Transactions
- Understanding the accounting cycle.
- Recording transactions in journals (cash book, sales, purchases).
- Posting to ledger accounts.
- Preparing trial balances.
- Adjustments and Financial Statements
- Accruals and prepayments.
- Depreciation of assets.
- Bad debts and allowance for doubtful accounts.
- Preparation of income statements and balance sheets.
- Inventory and Costing
- Methods of inventory valuation (FIFO, LIFO, weighted average).
- Calculations related to cost of goods sold (COGS) and gross profit.
- Bank Reconciliation Statements
- Reconciling cash book balances with bank statements.
- Identifying and explaining reconciling items.
- Financial Analysis

- Analyzing financial statements.
- Calculating ratios such as liquidity, solvency, and profitability ratios.
- Ethical Considerations and Internal Control
- Recognizing fraudulent activities.
- Understanding internal control procedures.

## Sample Questions and Practice Areas from the 2013 Exams

To give a clearer picture of what students faced, here are examples of typical questions from the 2013 exams:

### Sample Multiple-Choice Question

Q: Which of the following is NOT an asset?

- a) Cash
- b) Inventory
- c) Loan from the bank
- d) Equipment

Answer: c) Loan from the bank

### Sample Short-Answer Question

Q: Prepare a trial balance from the following ledger balances:

| Account | Debit (R) | Credit (R) |
|---------|-----------|------------|
|---------|-----------|------------|

|       |       |       |
|-------|-------|-------|
| ----- | ----- | ----- |
|-------|-------|-------|

|      |       |  |
|------|-------|--|
| Cash | 5,000 |  |
|------|-------|--|

|                     |       |  |
|---------------------|-------|--|
| Accounts Receivable | 3,500 |  |
|---------------------|-------|--|

| Inventory | 2,000 | |

| Accounts Payable | | 1,200 |

| Capital | | 9,300 |

| Sales | | 4,500 |

| Purchases | 2,500 | |

Solution:

| Account | Debit (R) | Credit (R) |

|-----|-----|-----|

| Cash | 5,000 | |

| Accounts Receivable | 3,500 | |

| Inventory | 2,000 | |

| Purchases | 2,500 | |

| Accounts Payable | | 1,200 |

| Capital | | 9,300 |

| Sales | | 4,500 |

| Total | 13,500 | 15,000 |

(Note: The trial balance does not balance, indicating an error or omission ? a common exam task.)

### Practical Application Question

Q: Given the following transactions, prepare the journal entries:

- Purchased inventory worth R3,000 on credit.
- Sold goods costing R1,500 for R2,500 in cash.

- Paid rent of R500 in cash.

Answer:

- Inventory Purchase:

Dr Inventory R3,000

Cr Accounts Payable R3,000

- Sale of Goods:

Dr Cash R2,500

Cr Sales R2,500

Dr Cost of Goods Sold R1,500

Cr Inventory R1,500

- Rent Payment:

Dr Rent Expense R500

Cr Cash R500

## **Preparation Tips for the 2013 Accounting Exams**

Achieving a good grade requires strategic preparation. Here are essential tips:

- Review Past Exam Papers
- Practice with previous exams, including the 2013 paper.
- Focus on understanding question patterns and recurring themes.

- Master Core Concepts
  
- Ensure a solid grasp of bookkeeping principles.
- Be comfortable with adjusting entries and financial statement preparation.
  
- Practice Calculations
  
- Practice ratio analysis and inventory valuation problems.
- Develop speed and accuracy in calculations.
  
- Understand the Marking Scheme
  
- Pay attention to how marks are allocated.
- Write clear, concise answers, showing all calculations and steps.
  
- Use Study Guides and Resources
  
- Refer to CAPS (Curriculum and Assessment Policy Statements) documents.
- Utilize textbooks, online tutorials, and study groups.

## Resources and Study Aids

For effective revision, students can leverage various resources related to the 2013 exams:

### Books and Textbooks

- South African CAPS-approved accounting textbooks.
- Past papers and memos provided by the Department of Basic Education.

### Online Resources

- Educational websites offering practice questions.

- YouTube channels that explain accounting concepts visually.

### Study Groups and Tutoring

- Collaborate with peers for mutual understanding.
- Seek help from teachers or tutors for challenging topics.

## Conclusion

The **accounting exams grade 11 2013** serve as an important foundation for students' accounting careers. By understanding the exam structure, focusing on key topics such as bookkeeping, adjustments, and financial statement preparation, and practicing past papers, students can significantly improve their performance. Preparation is not only about memorizing concepts but also about applying knowledge practically and efficiently during the exam. With consistent effort, strategic study, and utilization of available resources, succeeding in these exams becomes an achievable goal. Remember, mastering accounting principles in grade 11 sets the stage for more advanced financial studies and professional pursuits in the future.

### Accounting Exams Grade 11 2013: A Comprehensive Review and Analysis

Accounting exams are a vital component of the educational journey for students pursuing business studies, and the Grade 11 accounting exams of 2013 stand out as a significant milestone for many learners. These exams not only assessed students' understanding of foundational accounting principles but also tested their ability to apply concepts in practical contexts. As we delve into a detailed review of the 2013 exams, we will explore their structure, content, difficulty level, and overall effectiveness in preparing students for future accounting challenges.

## Overview of the 2013 Grade 11 Accounting Exams

The 2013 Grade 11 accounting exams were designed to evaluate students' knowledge across various core areas, including financial statements, accounting principles, and practical applications such as ledger balancing and trial balances. The exams typically consisted of both theoretical questions and practical problem-solving sections, aiming to gauge not only rote memorization but also critical thinking and analytical skills.

### Exam Structure and Format

The 2013 exams followed a standardized format common to South African curriculum assessments of the period:

- Section A: Multiple-choice questions (MCQs) covering basic concepts and definitions.
- Section B: Short-answer questions focusing on fundamental accounting principles.
- Section C: Longer, more complex problems requiring calculations and application of knowledge.
- Section D: Essay or interpretive questions that tested understanding of accounting concepts in real-world scenarios.

This structure aimed to balance different types of assessment, ensuring that students were evaluated on both their theoretical understanding and practical skills.

## Content Coverage and Key Topics

The 2013 exams covered a broad spectrum of accounting topics, reflecting the curriculum's emphasis on foundational knowledge and practical application. Here are the key areas:

### 1. Basic Accounting Principles and Concepts

Students were expected to demonstrate understanding of fundamental accounting concepts such as the going concern principle, consistency, prudence, and accruals.

### 2. Recording Business Transactions

Questions involved journal entries, ledger postings, and the preparation of trial balances. Students needed to accurately record and classify transactions.

### 3. Financial Statements Preparation

Candidates were tested on their ability to prepare income statements, balance sheets, and statements of changes in equity from given trial balances.

### 4. Adjustments and Closing Entries

The exam assessed understanding of adjusting entries for accrued and deferred items, as well as the closing process for temporary accounts.

### 5. Analysis and Interpretation of Financial Data

Students had to analyze financial statements, interpret ratios, and comment on a company's financial position.

## Difficulty Level and Student Performance

In 2013, the accounting exams posed a moderate to high level of difficulty, challenging students to apply their knowledge rather than merely recall facts. Many students reported that the exam required meticulous attention to detail and strong problem-solving skills.

### Strengths in Student Performance

- Some students excelled due to thorough preparation and understanding of core concepts.
- Practical questions, such as preparing statements from trial balances, helped differentiate higher-performing students.

### Common Challenges Encountered

- Difficulties with complex adjustments and closing entries.
- Time management issues, especially in longer calculation questions.
- Misinterpretation of word problems leading to incorrect journal entries.

### Overall Results

Pass rates varied across schools, but generally, a significant proportion of students achieved satisfactory results, indicating a solid understanding of the material. However, a notable percentage struggled with the more complex application questions.

## Features and Pros of the 2013 Exam

- **Balanced Assessment:** The mix of multiple-choice, short-answer, and long-form questions provided a comprehensive evaluation of student skills.
- **Real-World Relevance:** Questions requiring interpretation of financial data helped students connect theory with practical scenarios.
- **Progressive Difficulty:** The exam gradually increased in complexity, allowing students to demonstrate foundational knowledge before tackling advanced problems.

### Pros:

- Encouraged critical thinking and application skills.
- Covered a broad range of topics aligned with the curriculum.
- Helped identify students' strengths and areas for improvement.

## Features and Cons of the 2013 Exam

### Cons:

- Some questions were perceived as overly complex or ambiguous, leading to confusion.
- Limited guidance on the weighting of different sections, which could impact exam strategy.
- The time allocated sometimes proved insufficient for more detailed calculations, leading to rushed answers.

### Features:

- The exam emphasized understanding over rote memorization, fostering deeper learning.
- Inclusion of interpretive questions promoted analytical skills.
- The practical focus prepared students for real-world accounting tasks.

## Impact on Students and Future Preparation

The 2013 accounting exam served as a meaningful benchmark for students to gauge their readiness for higher-level accounting studies and professional pursuits. It emphasized not just memorization but also the application of concepts in varied contexts, which remains a hallmark of effective accounting education.

### Tips for Future Students Based on 2013 Patterns

- Focus on mastering basic principles before moving to complex problems.
- Practice financial statement preparation from trial balances regularly.
- Develop time management strategies for lengthy calculations and problem-solving.
- Engage with past papers and examiner reports to understand common pitfalls and question trends.

## Conclusion

The 2013 Grade 11 accounting exams were a well-rounded assessment tool that successfully balanced theoretical knowledge with practical application. While challenging at times, they provided a robust platform for students to demonstrate their understanding of core accounting principles and prepare for more advanced studies. The exam's structure, coverage, and emphasis on analytical skills contributed positively to accounting education, although some areas for improvement, such as question clarity and time management, could be addressed in future assessments. Overall, the 2013

exams remain a valuable reference point for educators and students alike, illustrating the importance of comprehensive preparation and a solid grasp of fundamental concepts in accounting.

**Question** What are the key topics covered in the Grade 11 2013 accounting exams? The key topics include basic accounting principles, journal entries, ledger accounts, trial balance, cash and bank transactions, and basic financial statements such as income statements and balance sheets. **Answer** How can I prepare effectively for the 2013 Grade 11 accounting exam? Preparation tips include reviewing past exam papers, practicing journal and ledger entries, understanding accounting concepts thoroughly, and solving practice questions to improve accuracy and speed. What are common mistakes to avoid in the 2013 Grade 11 accounting exams? Common mistakes include misclassifying accounts, errors in balancing the trial balance, neglecting to include all transactions, and poor presentation of financial statements. Where can I find past papers or sample questions for the 2013 Grade 11 accounting exam? Past papers and sample questions are often available on your school's online portal, educational websites, or through your accounting teacher and study guides specific to the 2013 curriculum. How important is understanding the accounting equation for the 2013 Grade 11 exam? Understanding the accounting equation ( $\text{Assets} = \text{Liabilities} + \text{Equity}$ ) is crucial as it forms the basis for preparing financial statements and analyzing transactions during the exam. Are there any specific formulas or concepts I should memorize for the 2013 Grade 11 accounting exam? Yes, formulas such as depreciation calculations, markup and margin formulas, and understanding concepts like accruals and prepayments are important to memorize and understand. What role do practical exercises play in preparing for the 2013 Grade 11 accounting exams? Practical exercises help reinforce theoretical knowledge, improve problem-solving skills, and build confidence in handling real-world accounting transactions similar to exam questions. What is the passing grade for the 2013 Grade 11 accounting exam? The passing grade varies by institution, but generally, achieving at least 50% or higher is considered passing for the Grade 11 accounting exam. How can I improve my exam performance in accounting based on the 2013 syllabus? Improve by consistent practice, understanding key concepts, managing time effectively during the exam, and reviewing mistakes from past assessments to avoid repeating them. Are there any recommended study resources for the 2013 Grade 11 accounting exam? Recommended resources include your textbook, past exam papers, online tutorials, accounting study guides for the 2013 curriculum, and tutoring sessions if needed.

**Related keywords:** grade 11 accounting exam, 2013 accounting paper, high school accounting test, grade 11 exam questions, accounting exam solutions, 2013 exam review, accounting grade 11 practice test, financial accounting exam 2013, accounting syllabus grade 11, exam tips for accounting 2013

## Adms 3585 Past Exams

**adms 3585 past exams** are an invaluable resource for students aiming to excel in their coursework and assessments. Accessing and reviewing past exams can significantly enhance your understanding of the course material, improve your exam-taking strategies, and boost your confidence for upcoming tests. Whether you are preparing for a final exam, a mid-term, or simply seeking to review key concepts, leveraging past exams is a strategic approach to academic success. In this comprehensive guide, we will explore the importance of adms 3585 past exams, how to find them, effective study strategies, and tips for making the most of these resources.

## Understanding the Importance of adms 3585 Past Exams

### Why Use Past Exams?

Past exams serve multiple purposes in your learning journey:

- **Familiarization with Exam Format:** They help you understand the structure of the exam, including question types, formatting, and time allocation.
- **Identifying Key Topics:** Reviewing questions from previous exams reveals recurring themes and essential topics emphasized by instructors.
- **Assessing Your Knowledge:** Practice with past exams allows you to test your understanding and identify areas needing improvement.
- **Building Exam Confidence:** Familiarity with exam conditions reduces anxiety and increases confidence during the actual test.

### Legal and Ethical Considerations

When using adms 3585 past exams, ensure you:

- Access them through legitimate channels such as official university repositories or authorized student resources.
- Avoid sharing or distributing exams that are not meant for public use.
- Use past exams solely for study purposes and not for academic dishonesty.

## How to Find adms 3585 Past Exams

### Official University Resources

Most universities provide access to past exams through their official channels:

- **Learning Management Systems (LMS):** Platforms like Canvas, Blackboard, or Moodle often host past exam archives or study resources.
- **Library Archives:** University libraries frequently maintain collections of past exams accessible to enrolled students.
- **Department Websites:** The department offering adms 3585 may publish sample exams or past papers for student use.

## Student Networks and Study Groups

Collaborate with peers who may share their own collections of past exams. Consider:

- Joining student forums and online groups dedicated to your course.
- Participating in study groups where members exchange resources.

## Online Resources and Forums

Some educational websites and forums host collections of past exams. When using these:

- Verify the authenticity and relevance to your specific course offering.
- Use reputable sites to avoid outdated or incorrect materials.

## Effective Strategies for Using adms 3585 Past Exams

### Creating a Study Plan

Develop a structured approach:

- Gather all available past exams and organize them chronologically or thematically.
- Set specific goals for each study session, such as mastering a particular topic or practicing a set number of questions.
- Allocate time for review and reflection after completing each exam.

### Practicing Under Exam Conditions

Simulate real exam settings to improve time management and focus:

- Set a timer matching the actual exam duration.

- Find a quiet space free from distractions.
- Attempt past exams without referring to notes or textbooks to test your knowledge.

## Analyzing Your Performance

After completing each practice exam:

- Review your answers critically to identify mistakes.
- Note recurring errors or difficult questions.
- Adjust your study plan to focus on weaker areas.

## Integrating Past Exams Into Your Study Routine

Use past exams as part of a broader study strategy:

- Combine practice exams with reviewing lecture notes, textbooks, and supplementary materials.
- Utilize flashcards or summaries to reinforce key concepts identified during practice.
- Seek feedback from instructors or tutors on practice answers if possible.

## Additional Tips for Success with adms 3585 Past Exams

- **Stay Consistent:** Regular practice with past exams leads to gradual improvement.
- **Focus on Understanding:** Don't just memorize answers; aim to understand the reasoning behind them.
- **Update Your Resources:** Use the most recent exams to ensure relevance with current course content.
- **Balance Practice and Learning:** Use exams to identify gaps, then revisit lectures and readings to fill those gaps.
- **Maintain Academic Integrity:** Use past exams ethically to enhance your learning and avoid misconduct.

## Conclusion

adms 3585 past exams are a cornerstone resource for students seeking to excel in their coursework. They offer insights into exam structure, highlight key topics, and provide an excellent platform for practicing and refining your knowledge. By accessing these exams through official channels, employing strategic study methods, and maintaining a disciplined approach, you can maximize their benefits and approach your exams with confidence. Remember, success in

academic assessments is not just about working hard but also working smart?leveraging past exams effectively is a smart strategy that can make a significant difference in your academic performance.

## adms 3585 past exams: An In-Depth Analysis for Academic Success

In the competitive landscape of academic courses, students often seek comprehensive resources to enhance their understanding and performance. For students enrolled in adms 3585, a course that likely encompasses complex management, organizational theory, or related topics, access to past exams can be invaluable. This article offers a detailed investigation into adms 3585 past exams, exploring their availability, structure, relevance, and how students can leverage them effectively for exam preparation.

## Understanding the Significance of Past Exams in adms 3585

### Why Are Past Exams Crucial for Students?

Past exams serve as a mirror reflecting the instructor's expectations, exam format, and core content areas. They allow students to:

- Identify recurring themes and topics: Recognizing patterns in questions helps focus study efforts on high-yield material.
- Familiarize with exam structure: Understanding question types, formats, and time constraints reduces exam-day anxiety.
- Assess their knowledge: Practice exams enable students to gauge their readiness and pinpoint areas needing improvement.
- Develop effective exam strategies: Repeated exposure to past questions fosters better time management and answer formulation.

### The Role of Past Exams in Mastering adms 3585

In courses like adms 3585, which may involve complex case analyses, theoretical applications, or quantitative reasoning, practicing with past exams can:

- Clarify the depth and breadth of knowledge expected.
- Enhance critical thinking and problem-solving skills pertinent to management scenarios.
- Build confidence by simulating actual exam conditions.

## Availability and Accessibility of adms 3585 Past Exams

## Sources of Past Exams

Access to past exams depends heavily on institutional policies, instructor sharing practices, and student networks. Common sources include:

- Course Websites or Learning Management Systems (LMS): Platforms like Blackboard, Canvas, or Moodle often host shared resources.
- Departmental Archives: Some university departments maintain repositories of old exams for student use.
- Student Forums and Study Groups: Peer networks may exchange practice exams or quiz questions.
- Professors and Teaching Assistants: Occasionally, instructors provide sample questions or previous tests upon request.

## Challenges in Accessing Past Exams

Despite their value, students may face obstacles such as:

- Limited availability: Not all instructors release past exams to prevent rote memorization.
- Copyright restrictions: Institutional policies may restrict sharing older exams.
- Inconsistent formats: Variability in exam versions can complicate preparation.

## Strategies to Obtain Past Exams

Students aiming to secure adms 3585 past exams can adopt proactive approaches:

- Engage with course instructors early to request practice materials.
- Join online student groups dedicated to adms 3585.
- Attend review sessions where instructors often share sample questions.
- Utilize university libraries or archives that may store exam collections.

## Analyzing the Structure and Content of adms 3585 Past Exams

### Common Question Types

Based on typical management courses, past exams often feature a mix of:

- Multiple-choice questions: Testing factual recall and conceptual understanding.
- Short-answer questions: Requiring concise explanations of theories or case insights.
- Essay questions: Demanding in-depth analysis, synthesis, and critical evaluation.
- Case studies: Application of management principles to real-world scenarios.

## Key Topics Frequently Covered

Analysis of available past exams reveals recurring themes, such as:

- Organizational behavior and culture
- Leadership theories and styles
- Strategic management frameworks
- Decision-making processes
- Ethical considerations in management
- Change management strategies
- Conflict resolution techniques

This pattern indicates which areas students should prioritize in their studies.

## Exam Format and Time Management

Students should note:

- The typical duration of the exam.
- The proportion of multiple-choice versus essay questions.
- The allocation of marks per section.
- Common instructions regarding answer length and presentation.

Understanding these elements helps in devising effective time management strategies during the exam.

## Guidelines for Effectively Using Past Exams in adms 3585 Preparation

### Developing a Study Plan

To maximize the benefits of past exams, students should:

- Gather a comprehensive collection of past exams spanning multiple semesters.
- Categorize questions by topic and difficulty level.
- Create a study timetable that incorporates timed practice sessions.
- Simulate exam conditions by completing practice exams without interruptions.

## Practicing with Past Exams

- Start early: Regular practice helps reinforce learning.
- Focus on understanding: Rather than memorizing answers, analyze why specific responses are correct.
- Review and reflect: After each practice, identify errors and revisit relevant course materials.
- Seek feedback: Where possible, compare answers with instructor solutions or peer reviews.

## Supplementing Past Exams with Additional Resources

- Use lecture notes, textbooks, and scholarly articles to deepen understanding.
- Engage in study groups to discuss and analyze past exam questions.
- Attend review sessions for clarification of complex topics.

## Limitations and Ethical Considerations

While past exams are valuable, students should be aware of potential limitations:

- Not always reflective of current course content: Changes in curriculum might render older exams less relevant.
- Risk of over-reliance: Excessive focus on past exams may hinder genuine understanding.
- Academic integrity: Students must ensure they use past exams ethically, avoiding unauthorized sharing or copying.

Instructors often encourage students to use past exams as practice tools rather than as definitive study guides.

## Conclusion: Leveraging adms 3585 Past Exams for Academic Success

The diligent use of adms 3585 past exams can significantly enhance student preparedness, confidence, and performance. By understanding their structure, content, and strategic application, students can transform these resources into powerful study aids. However, success ultimately

depends on a balanced approach?integrating past exam practice with comprehensive understanding, active engagement with course materials, and ethical study practices.

Aspiring students should proactively seek access, analyze patterns, and practice thoroughly while remaining mindful of the limitations. With strategic preparation, past exams can serve as a cornerstone of effective learning in adms 3585, guiding students toward academic excellence and a deeper mastery of management principles.

Disclaimer: This analysis is intended for educational purposes and does not endorse any specific exam content or sharing practices. Students should always adhere to their institution?s policies regarding exam materials.

**QuestionAnswer** Where can I find past exams for ADMS 3585 to prepare effectively? You can access past exams for ADMS 3585 through your university's online learning portal, course instructor's resources, or student study groups. Some universities also provide a dedicated repository or library archive for past exam papers. How should I use ADMS 3585 past exams to improve my exam performance? Use past exams to familiarize yourself with the exam format, common question types, and key topics. Practice under timed conditions and review your answers to identify areas for improvement. Combining this with reviewing lecture materials enhances your understanding. Are ADMS 3585 past exams a good indicator of the current course content and difficulty? Yes, past exams can give a good sense of the course structure and question style, but ensure you also stay updated with recent lectures and any syllabus changes. Professors may update content, so use them as a guide rather than an exact template. What are some effective strategies for studying ADMS 3585 using past exam questions? Break down past exams into sections, practice answering questions without notes, and review solutions thoroughly. Focus on understanding concepts rather than memorizing answers, and create summary notes for quick revision. Is it ethical to rely heavily on ADMS 3585 past exams during my study sessions? Using past exams as a study tool is generally ethical and encouraged for exam preparation. However, avoid relying solely on them; complement your practice with class notes, textbooks, and other learning resources to ensure comprehensive understanding.

**Related keywords:** adms 3585, past exams, ADMS 3585 solutions, ADMS 3585 practice exams, ADMS 3585 study materials, ADMS 3585 exam review, ADMS 3585 sample questions, ADMS 3585 exam prep, ADMS 3585 exam questions, ADMS 3585 university exams, ADMS 3585 course resources

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